

Town Manager's Report

AUGUST 2014

Prepared by David Haller

Streets:

- Staff repaired a few pot holes
- Staff and a contractor repaired some sidewalks
- Staff repaired a few street lights.
- Staff tar sealed the new seams in Creamery Rd.

Water:

- Rainbow Lake is now 2.5" below the spillway level.
- The roughing filters are being backwashed one time a day and the DE filters are being done once per week.
- Our wells are down an average of 9.25 feet from May 2011 levels.
- Water production and consumption. We produced and purchased an average of 320,428 GPD. We consumed an average of 292,435 GPD.

The difference is "Backwash Water" ... (8.7%). We purchased 442,450 gallons of water from MSM this month.

- 41.7% of this water came from wells.
- 4.3% of this water came from Mt. St. Mary's.
- 54.0% of this water came from Rainbow Lake.

Wastewater:

- The overland flow treatment system is up and running for the season.
- We received about 5.4" of precipitation this month (the average is 3.6").
 - We have a precipitation **SURPLUS** of 12.9" over the last six months. The average precipitation for the period from Mar 1 thru August 31 is 23.9". We have received 36.8" for that period.

- Wastewater Treatment:

- We treated an average of 405,000 GPD (consumed 292,435 GPD) which means that 27.8% of the wastewater treated this month was "wild water".
- We had no spills of untreated sewerage in the month of December.
- We exceeded the plant's design capacity on two days in the month of August.

08/12 868,000 GPD 08/22 780,000 GPD

Trash: Trash pickup will remain Mondays for the remainder of the month of September.

Parks:

- A contractor and staff trimmed trees in Community and Memorial Parks
- A contractor has completed the resurfacing of the tennis and basketball courts
- Staff has been re-seeding sections of Memorial Park.
- Staff has installed additional cross drains under the walking path in Community Park.

I Recently Attended the Following Meetings:

- 08/01 Met with officials of the Vigilant Hose Co. - related to solar electrical power
- 08/08 Met with staff related to upcoming paving projects
- 08/27 Met with developer and his engineer related to possible multi-use development

PARKING ENFORCEMENT REPORT

Date: August 2014
Overtime Parking: 6
Restricted Parking Zone: 11
Parked in Crosswalk:
Parked on Sidewalk:
Parked Blocking Road:
Parked by Fire Hydrant:
Parked on Highway:
Failure to Park between Lines:
Other Violation:
Left Side Parking:
Meter Money: \$1,271.14
Parking Permits: \$230.00
Meter Bag Rental:
Parking Ticket Money: \$225.00
Funerals: 1

Total: \$ 1,726.14

Zoning/Code Enforcement Report August 2014

1. Update permit files and coordinate approvals in the County system.
2. Continue to coordinate research and communication with the State, County and MSM regarding potential sidewalk project. Respond to meeting requests; determine State scope of contribution.
3. Met with Town Manager, City Accountant and Vigilant Hose to discuss service conversion and billings.
4. Continued Maryland Energy Administration grant administration. Continue updating and monitoring electrical usage.
5. Discuss Sustainable MD preparation and meetings with Mayor.
6. Met with City staff and Standard Solar to discuss billing and Phase II status.
7. Assisted in the preparation of the Board of Zoning Appeals meeting regarding 400 West Main St.
8. Prepared utility information status and cost estimates for the Mayor and Board.
9. Prepared and arranged execution of an addendum for 22 East Main.
10. Resolve bushes overhanging the right of way in various locations.
11. Research utility permit request for Track Road property
12. Coordinated final revisions with FEMA, Town Attorney and Town regarding the water line extension plans and easement issues.
13. Look into Commercial Development regulations in other jurisdictions.
14. Worked with Dan Fissel to estimate % of electrical load remaining in use on existing WWTP after new plant goes on line.
15. Met with Town Manager regarding commercial property inquiries.
16. Provide contract and Sheriff coordination to prepare to cut fence at 400 W Main St
17. Sent fifteen code violation notices; mainly for unlicensed vehicles and visibility issues.
18. Tour town daily.

Zoning permits and/or zoning letters issued

Date	Address	Type	Fee
8-8-14	243 Depaul St	Porch repair	\$35
8-13-14	714 W Main	Stove installation	NC
8-25-14	401 W Main	Roof repair	\$35
8-27-14	228 Depaul	Fence	\$36